



Meeting Agenda		
Meeting Co-Chair: Sara van Kolfshoten and Jen Fraser	Date	Time
Meeting Scribe: Stephanie Tavitian-Guthrie	Wednesday, November 1, 2017	6:30 to 8pm
Location: Library		

In attendance	Parent/Staff	Council (Y/N)
Jen Fraser	Parent	Y
Sara van Kolfshoten	Parent	Y
Stephanie Tavitian-Guthrie	Parent	Y
Carol Clemens	Parent	Y
Tamara Molloy	Parent	Y
Laura-Lea Vogel	Parent	Y
Grajina Gila Petel	Parent	Y
Sonia Kadela	Staff	Principal
Carol Timpano	Staff	Vice-Principal
Jeff Dunlop	Staff	Teacher Rep

Agenda Items			
#	Subject	Owner	Time Allotted
1	Welcome	Sara van Kolfshoten Jen Fraser	
2	Review Council minutes from October 11, 2017	Sara van Kolfshoten	
3	Principal Teacher report	Ms Kadela, Mrs Timpano Mr Dunlop	
4	Council Projects	Sara van Kolfshoten	
5	Grade 8 fundraising		
6	New Business	Sara van Kolfshoten	



Meeting Minutes	
Meeting Summary	
Agenda Item	Description
1	<p>Welcome</p> <ul style="list-style-type: none"> Welcome to all in attendance
2	<p>Review council minutes from October 11, 2017</p> <ul style="list-style-type: none"> Reviewed and adopted Motioned by Tamara Molloy and seconded by Carol Clemens – Adopted
3	<p>Principal/Teacher report</p> <ul style="list-style-type: none"> Review of Annual Fundraising plan Pizza Q: raised \$500 Colts tickets: raised \$713 Painting in the yard – targeting to keep it under \$5000 and leverage Big Box Cards fundraiser <ul style="list-style-type: none"> For additional \$250 we could leverage him for a half-day session for the kids for leadership Review of potential need in the future to fund Agendas: <ul style="list-style-type: none"> ACTION: Review whether it is a board directive to have the school fund all agendas ACTION: Review with teachers if this is a necessary tool Consider various options including opt in/out options Confirmation that all payments for fundraisers must be made payable to Minesing Central public school Snack bins – review and approved by oversight body <ul style="list-style-type: none"> Asked the school to boost up dry food donations Add fruits, yogurts, hummus/crackers – need to be in the fridge and labelled Can't get into cutting of fruits/vegetables Approved gloves for cheerios, etc School is comfortable with this options for additional snacks Donations welcome such as gift card for purchases at Walmart for snacks, etc Pro-grant – granted \$1,000 for engaging families in STEAM <ul style="list-style-type: none"> Follow up: Setup date to get the process going ACTION: Send out notice to parents via twitter/facebook to get parent support (Mrs Timpano) Jody Zurbrigg and Laura-Lea Vogel to lead Merry Mustangs <ul style="list-style-type: none"> December 13th from 6:30 – 8:30 REQUEST: Need volunteers for event – Hot Chocolate <ul style="list-style-type: none"> Council support needed – Hold the date Recommend performances in the gym Silent auction indoors Grade 6/7/8 (approx. 25 kids) to patrolers



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Council Projects:

- Connections Event Review
 - Recommend sending 3 council members next year
 - **ACTION:** If you are interested in joining the The Parent Involvement Committee 2017-2018 Deadline for applying is November 17, 2017. Applications can be completed online
- Bike Rodeo
 - Issue with coordinating food and date
 - Chevy's donates 25% of sales back to school
 - Planning for the bike rodeo portion but will review in the new year if necessary
 - **DECISION:** June 13, 2017 at 5 to 7pm
- Upcoming Fundraisers
 - Poinsettias
 - email communicated
 - running from Nov 1 to 10
 - **ACTION:** Send reminder 2 days prior and via facebook
 - Snow Valley Coupons
 - Email communicated
 - We have 150 – campaign runs from now till end of March
 - Can ask for more but limited
 - **ACTION:** Reminder to be sent after poinsettias fundraiser
 - Volunteer Coordinator Update
 - **Sara Ridge and Kayle Nedeau (sp?)**
 - Big box of cards
 - Confirmed no assembly needed to be part of the campaign
 - April 4
- Donated lunches
 - Parent raised a question about potential option to donate lunches
 - Eat well to excel program supports
 - **OPTIONS:** consider adding “round up” or “donation option” with School Cash online activities to help support either snack
 - **ACTION:** Connect with board to ensure we are able to ask either in Cash online or other fashion and then circle back to Jackie (parent who raised the question).

Lunch orders:

Day	Company	Cost	Comment
Monday	Mucho Burrito	\$5.00	Existing
Tuesday	Twisted Indian	\$5.00	New
Wednesday	Little Caesar's	\$1.75	Existing
Thursday	Smoothies	\$3.50	Pilot November and December with review in January
Friday	Pita pit	\$4.75	Existing

Discussed piloting Fresh juice in January following more details

- Avoco bar – looking the best option
- Costco – pending size
- Both looking for board approval
- **Follow up:** Once they are board approved we can review the conversation



	<p>Discuss Gluten-free option:</p> <ul style="list-style-type: none"> ○ Asked 1 parent to reach out to Pita pit/Little Caesar ○ Little Caesar willing to support a gluten- free option however \$14 for an individual option ○ Can't guarantee the meal stays gluten- free due to the number of "touches" it needs to go through ○ ACTION: follow up with the parent reaching out indicating that the vendor doesn't offer gluten free option however have a conversation with the parent about council concerns <ul style="list-style-type: none"> ● Pizza day today <ul style="list-style-type: none"> ○ Overall went well but some breakdown in the process in the classroom ○ Bins in rough shape – did it without the bins ○ Grade 8s leadership team didn't get to participate ○ Discussion – could we have Grade 8 hand out to the classroom versus having the kids come to the hallway – can't leverage them as we only have 3 ○ ACTION: Teacher to nominate 1 student per class to ensure they follow the rules and feel comfortable saying "your name is not here"
5	<p>Grade 8 fundraising</p> <ul style="list-style-type: none"> ● Update – no rep ● Starting photos ● Starting silent auction on Merry mustang night ● Chocolate – parents buying the boxes ● Recommend they sell chocolates and pepperettes during Merry Mustang
6	New business – none discussed

Action or Vote	Item Description / Update	Lead
Action	Form committee to spearhead the evening scheduled April 4, 2018	Jody Zurbrigg Laura-Lea Vogel
Action	Review cost of menu in January with potential minimum wage increase impacts	Council
Action	Agendas Review whether it is a board directive to have the school fund all agendas Review with teachers if this is a necessary tool	Principal
Action	Pro-Grant: Follow up: Setup date to get the process going Send out notice to parents via twitter/facebook to get parent support	Mrs Timpano
Action	If you are interested in joining the The Parent Involvement Committee 2017-2018 Deadline for applying is November 17, 2017. Applications can be completed online	All interested



Action	Lunch: <ul style="list-style-type: none">- Connect with board to ensure we are able to ask either in Cash online or other fashion and then circle back to Jackie (parent who raised the question).- Follow up with the parent reaching out indicating that the vendor doesn't offer gluten free option however have a conversation with the parent about council concerns	
Vote	Review council minutes from October	Moted by Tamara Molloy and seconded by Carol Clemens